

**Minutes of the Meeting of New Berrima Clay/Shale Community Consultative Committee
held at Bowral on 7/9/2016 at 5.00pm**

Attendees:

Don Elder	Chairman
Cassandra Steppacher	Company representative – Minute taker (Voter)
Peter Young-Whitford	Company representative (Voter)
Allen Jamba	Company representative
Clive West	Community Representative- Berrima Residents' Association
Adam Dixon	Community Representative- Carribee Road

1. Apologies – nil
2. Introduction. The Chairman welcomed members and each member introduced themselves.
3. Rules of Procedure at Meetings:
 - a. Number of community representatives – 2 (Clive and Adam). More are being sought.
 - b. Number of company representatives – 3. Only 2 can vote – Cassandra and Peter.
 - c. Council representative– not interested. Corkery received no response.
Chairman will write to Council regarding representation.
 - d. Quorum at meetings: With 5 current members this will be 3, of whom 1 must be company, and 1 must be community. If more representatives are appointed this will be revised.
 - e. Chairman's vote – no vote, unless there is a tie, and he will then have a casting vote.
 - f. Meeting procedure – Chairman's request to be informal – Joske "The Law & Procedure at Meetings" will be applied if any issues arise.
4. Declaration of Pecuniary or other interests:
 - a. Adam Dixon– has done works for Austral in the past (years ago). His only concern in being part of the committee, that if the chance ever did arise for work he did not want to miss out on the opportunity of work. Chairman stated it should not cause an issue, but should be disclosed at the next meeting.
 - b. Allen/Peter/Cassandra – workers/shareholders
 - c. Chairman – being paid a fee by the Company.
5. Company Report:
 - a. Cassandra went through establishment works.
 - b. Peter gave further information in relation to timing of bund works, tree planting, entrance works, quarry road.
 - c. Cassandra gave further information about the Company's working relationship with residents.
 - d. Peter explained handing out the information pack to neighbours.
 - e. More information supplied about tree growth and type and supplier.
 - f. Clive raised requests from a resident, Rob, living on Bakers Lane, number 12 of page 41 of the Corkery Document:
 - Monitoring dust – resident request additional dust gauge on his property and recording PM2.5 – The Company has been granted approval through all the required agencies and the recommendations have been implemented in the management plans. All requirements by department will be put in place and the company does not want to keep changing management plans and having again to seek approval from department with every request. It was explained that through the approval process, during exhibition with the council, the council and residents had opportunity to make comment,

however none were received. Letterbox drops were also done as a proactive measure and any feedback was acted on.

- Noise – when will it be monitored? Clive asked when will there be blasting. Peter stated that the Company will not be blasting.
 - g. Southern Highlands News – Chairman will forward details of this committee to the newspaper – Chairman requested Clive’s and Adam’s phone numbers for publishing, and they consented to this.
6. General Business:
- a. Insurance of CCC Members:
 - Request for insurance for transport for members. Peter will investigate.
 - Liability while on site is not an issue.
 - Company requires everyone to sign in upon arrival and Peter advised the safety reasons surrounding this request.
 - b. Observers at meetings:
 - Chairman would encourage this, but each request must be made to him.
 - If he approves, notification must be made to Allen prior to the meeting date to ensure the Company is aware of people onsite and ensure they come to the correct area.
 - Details were supplied as to the new residents on the eastern side of the site.
 - c. Clive – Posts information on community blog:
 - Not to disclose Company process
 - Company members to advise if anything is confidential
 - Chairman read from the 2007 Guidelines in relation to providing information to the community
 - Committee **must approve anything** that will be posted or distributed.
7. Next Meeting
Tentative - 30th November 2016, at 5.00pm at Bowral.

The meeting closed at 5.55pm.

Confirmed:

Chairman